

## Loan against Property – Salaried

### Mandatory Documents – Applicant & Co-Applicant

1. KYC – PAN & Aadhar Card
2. KYC – Other ( Driving License, Passport, Voter ID )
3. Residence Proof - Latest - Light Bill / Municipal Tax Bill / Passport
4. Three recent passport size photograph
5. All existing running loans – Sanction Letter, Repayment Schedule & Statement of Account.

### Salaried Documents

1. Last 6 months Salary Slip copy.
2. Last 3 years Form 16 & ITR.
3. Last 12 month Savings Account in PDF format (As downloaded from Net Banking / Recd from Bank)
4. Complete Set of Property Paper – In case of resale purchase.

### Property Papers

1. Latest 7/12 / Property Card
2. Form No. 6
3. NA Permission or Form- 2 (Gam no Namuno -2)
4. Registration Certificate of Society or Company.
5. Memorandum & Articles of Association of Society / Developer.
6. Construction / Development Agreement (If applicable)
7. Title Clearance report of Land purchased by (Builder- Society Association)
8. Rajja Chhithi from AMC / AUDA / Development Authority as applicable.
9. Approved Plan from AMC / AUDA / Development Authority – Unit Plan & Layout Plan.
10. Agreement to Sale of proposed buyer.
11. Original margin money receipt.
12. NOC in respective Bank's Format.
13. Original all previous chain sale deeds with Index - 2 and Registration Receipts (RR).



### **Additional Documents for Old Properties**

1. Copy of Share Certificate (Both Sides)
2. Copy of Allotment Letter.
3. Copy of Possession Letter.
4. BU Permission.
5. Original Payment receipt for payment made top seller.
6. Latest Light Bill / Tax Bill.

